



# Late Add Request Form

Complete a separate form for each School

FALL -	SPRING -	SUMMER -
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Print

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<b>Print</b>				
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**Academic Advising Report**  
academic advisor

responsible

payment is due immediately

I have read and completed all items on the checklist prior to requesting the signature of the Dean

**SIGNATURE OF STUDENT:**

**DATE**

**SIGNATURE OF THE SCHOOL DEAN OR DESIGNEE:**

**DATE**

<b>For Official Registrar &amp; Office Use Only: Initial</b>	<b>Date</b>
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# Late Add Request

Late Add Policy (JSRCC Policy No.1-37)

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